



Food Truck Registration Rules & Regulations

Saturday, September 17, 2016 at Freehold Raceway

Description of Event:

- Indoor & Outdoor Open Space Pace Event at Freehold Raceway, New Jersey
- Saturday, September 17th, 2016- Event Time: 11:00 a.m. until 7 p.m.
- Free Admission to the public, All Day Entertainment
- Attendance – Over 8,000

Information and Requirements: **Please read carefully**

Food Trucks \$300 (\$100 Deposit that will count towards the \$300, payable to 'The Open Space Pace')

Deposit payment is due with the application by July 31, 2016.

Full Payment is due by August 31, 2016. Application Deadline is July 31st, 2016.

Food trucks must provide their own heavy-duty extension cords (100 ft. minimum).

All food truck location requests will be considered on a first come - first serve basis and honored whenever possible.

We will work with food trucks on space size if applicable

Please provide a detailed description of your food items on the attached form

(Attach an additional sheet if necessary) and, if possible, attach photos of sample items.

All food trucks must check-in between 9:30 and 10:30a.m.. Due to safety issues, arrivals after 10:30 a.m. may forfeit pre-assigned booth location and be assigned an alternate location.

Vehicles will not be allowed in the Freehold Track area after 10:15a.m.. without permission of an Open Space Pace official and all vehicles must be removed from festival grounds by 10:15 a.m. Booths must be completely set-up by 10:30 am. The Open Space Pace requests that all vendor booths remain open until 7 p.m.

Food trucks will have from 7 p.m. – 8 p.m. to pack-up and be off the Track grounds. Vendors will not be able to leave early due to the large volume of people and events occurring.

To prevent accidents or injury, any vendor wishing to leave early **MUST** notify an Open Space Pace official. With permission, booths that can be packed-up and “walked-out” will be allowed to do so. No vehicles will be allowed on the Freehold Track grounds before 7 p.m., without the permission and escort of an Open Space Pace official.

Vendors are responsible for leaving their vendor area in the condition that it was originally received, i.e. by removal of all debris such as boxes and trash.

Each applicant will receive a confirmation letter upon receipt of their application and a map and directions will be mailed prior to the event.

This event occurs rain or shine! Be prepared for wind, rain and/or heat/cold.

All food truck deposits and fees are non-refundable.

All food trucks are required to sign attached registration form and waiver.

Please fill out and sign vendor registration form completely.

Absolutely no unattended vehicles may be left on the Freehold Track grounds the night before the Open Space Pace Event.

ABSOLUTELY NO alcoholic beverages may be brought into Freehold Raceway by Vendors for sale to the public.

Food Truck Registration Forms must be returned by July 31st, 2016

3499 Route 9N – Suite 3C – Freehold, New Jersey 07728

Email: TheOpenSpacePace@gmail.com Phone: (732)-618-2601- Zach
or (732)-410-2871 - Jake



Food Truck Exhibit Registration Form Saturday, September 17, 2016 at Freehold Raceway

Organization: _____

(Non-Profits organizations must provide valid NP EIN#)

Contact: _____

Address: _____

City: _____ State: _____ Zip: _____

Email: _____

Phone: _____ Cell: _____

Exhibit Display Description: _____

Please complete the following:

1. Return with this form your Certificate of Insurance (COI) with at least \$1 million in general liability insurance and name the "Open Space Pace a New Jersey Non Profit Corporation" and "FRParkRacing, LP" as additional insureds.
2. Return with this form your food truck permit for the Freehold Borough including any and all necessary permits.
3. Return with this form a check in the amount of \$300 made out to the Open Space Pace a New Jersey Non Profit Corporation.
4. Will you use a generator? YES NO
a. If YES, please list make and model _____
5. Are you using an open flame? YES NO
a. If YES, please contact the Freehold Fire Bureau attn: Matt Young myoung@freeholdboro.org and acquire the necessary permit.

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6. Is your truck larger than 10ft wide by 20ft long? YES NO

a. If YES, what are the dimensions? _____

Please Note: electrical spaces are limited and reserved on a first come first serve basis. If you require electricity, please specify the amp information below:

_____ 15 amp (4 circuits only) _____ 30 amp (4 circuits only)

Waiver: The Open Space Pace reserves the right to refuse any vendor application. Should this occur, the fee will be refunded. The Vendor shall defend, save and hold harmless the Town of Freehold, New Jersey, The Freehold Racetrack (FRParkRacing, LP) and The Open Space Pace a New Jersey Non Profit Corporation, their respective officers, agents, board members, staff, volunteers, sponsors and assigns from any claims, damages, losses, liability or expense which may arise, due to fire, accident, theft, weather, acts of God, vandalism or any other loss or injury whatsoever or not specifically described herein, whether past, present or future. Booths are not insured by Open Space Pace or any sponsoring agents. Vendors must make provisions for safeguarding their goods. Vendors must have replacement cost insurance for all personal property. Vendors assume full liability for the protection, care and maintenance of their property. **ANY VENDOR NOT HOLDING VALID LIABILITY INSURANCE, EXHIBITS AT THEIR OWN RISK AND ASSUMES ALL LIABILITY.**

Please sign to acknowledge that you have read all of the information, rules and regulations and agree to be bound by this contract.

Signed: _____ **Date:** _____

Print Name: _____

RETURN COMPLETED FORM BY July 31st, 2016

Email form and documents to Zach Gross/Jake Fox at
theOpenSpacePace@gmail.com

Mail to Jake Fox, 3499 Route 9N, Suite 3C, Freehold, NJ 07728

Tax deductible Contributions accepted:
Check or Money Order made payable to Open Space Pace or call with CC
info

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